





# Meeting Packages

With over 24,000 square feet of flexible meeting space including the largest lobby-level ballroom in King of Prussia, The Crowne Plaza Valley Forge is undoubtedly, the premier hotel to choose for your next meeting! Additionally, the Liberty Conference Center is conveniently located within the hotel and is a member of the International Association of Conference Centers (IACC).

## Award-Winning

Torchbearer Hotel: recognized for consistent quality standards and superior service excellence.

## Stylish & Impressive

Over 24,000 square feet of flexible event space, including a dedicated IACC approved conference center.

### Experienced Staff

Our catering sales professionals will guide you through all aspects of planning the perfect event.

260 Mall Blvd | King of Prussia, PA 19406 610-265-7500 | www.cpvalleyforge.com

#### General Information \_\_\_\_\_

With over 24,000 square feet of flexible meeting space, including an IACC-approved conference center and an on-site audio visual production company, you will undoubtedly agree that we are "The Place to Meet".

Meeting Facilities and Conference Center Our Freedom and Independence Ballrooms are conveniently located on our lobby level. The Liberty Conference Center is a member of the International Association of Conference Centers (IACC). Our detailed floor plan can be found online at www.cpvalleyforge.com.





Valley Forge Amphitheater

#### Crowne Meeting Director (CMD) \_\_\_\_

Your dedicated CMD will serve as your main point of contact for all aspects of your program including: room reservation updates • menu selection • audio visual requirements • meeting room setup.

At the Daily Meeting Debrief, your CMD will review your expenditures and discuss any special challenges or potential changes to ensure a successful meeting experience.

#### Priority Club Meeting Rewards \_\_\_\_\_

Enroll and you will receive three points for every U.S. dollar spent on qualified meetings. Redeem your points for free hotel nights, airline miles, brand-name merchandise certificates or towards savings on future meetings. Restrictions apply - contractual arrangements required.

#### **Business Center** \_

Conveniently located on our lobby level is our 24-Hour Business Center featuring a computer with complimentary internet access, printer and docking station for laptop computer.

#### On-Site Dining Options \_\_\_\_

Enjoy the culinary talents created by our award-winning Executive Chef and served by our professional wait staff in **Stirling's Restaurant & Lounge**. For your convenience, our menus are online at **www.cpvalleyforge.com**. In room dining is also available.

#### Banquet Menus \_



In an effort to be environmentally responsible, we have listed all of our menus online to minimize paper usage.

To view our menus visit us online at www.cpvalleyforge.com

#### Day Meeting Package (DMP)\* \_

Enhanced Continental Breakfast - Assorted Breakfast Breads & Pastries, Variety of Bagels & Cream Cheese, Seasonal Sliced Fresh Fruit, Breakfast Cereals & Bars, Assorted Fruit Yogurts, Chef's Choice of Hot Breakfast Item, Regular & Decaffeinated Coffee & Tea, Milk, Assorted Cold Bottled Beverages.

AM Snack with Whole Fresh Fruit, Continuously Refreshed Hot Beverages, Assorted Cold Bottled Beverages.

Lunch Buffet - Served in Stirling's Restaurant, Salad Bar, Soup of the Day, Deli Bar, Two Hot Station Items, Two Hot Sides, Chef's Selection of Desserts, Regular & Decaffeinated Coffee & Tea, Assorted Cold Bottled Beverages.

Afternoon Break - Seasonal Whole Fresh Fruit, One Sweet Item, One Hot Item, Assorted Snack Items, Assorted Cold Bottled Beverages.

Continuous Refreshments - Throughout the day.

Meeting Space & Supplies - General Session Room Rental, Two Flipcharts with Markers, Notepads, Pens, Mints.

Audio Visual Services - Full service on-site audio visual production company, LCD Projector\*, Screen, High-Speed Wireless Internet Access.

\* Included with 60 or more attendees.

#### Complete Meeting Package (CMP)\*\_

Includes Day Meeting Package with Full Breakfast Buffet plus Dinner Buffet and Overnight Accommodations. Plated dinner limited menu options are also available.

Dinner Buffet - Served in Stirling's Restaurant. Includes: Salad Bar, Soup of the Day, Two Hot Station Items, Two Hot Side Items, Chef's Selection of Desserts, Regular & Decaffeinated Coffee & Tea, Assorted Cold Bottled Beverages.



Liberty Conference Center Amphitheater

### Additional Meeting Package Offerings Available\*

Full Breakfast Buffet served in Stirling's Restaurant Private Room for Luncheons Half Day Meeting Packages Team Building Packages Welcome Receptions Private Room for Dinner

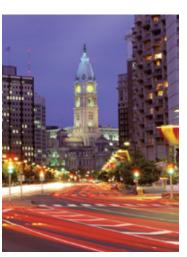
\*For pricing and additional information, please call our sales office at 610-908-6041, or email sales@cpvalleyforge.com. We are happy to customize menus for your specific event needs. Pricing will vary and additional charges may apply. Package pricing is subject to sales tax, currently at 6%. Because of our legal liability for all food and beverages served on our premises as well as licensing restrictions, our policy requires that only Crowne Plaza purchased food and beverages be served at the hotel property.

## Crowne Plaza, The Ideal Location



The King of Prussia Mall

The Crowne Plaza Philadelphia Valley Forge is perfectly situated directly across from The King of Prussia Mall, the largest enclosed retail shopping mall in the United States. Valley Forge National Historical Park, site of Washington's troops winter encampment during the Revolutionary War, is located less than two miles away. Downtown Philadelphia is less than 20 miles away.



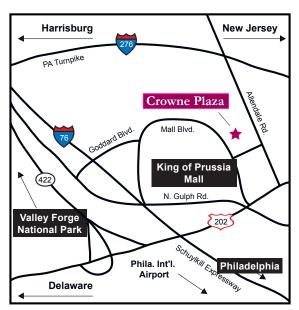
Philadelphia



Valley Forge National Park

#### Easily Accessible

Convenient from the Pennsylvania Turnpike (I-276 & I-476), the Schuylkill Expressway (I-76), Route 202 & 422. Located less than 20 miles to Historic Downtown Philadelphia. Parking is complimentary.



King of Prussia Area Map

#### Popular Area Attractions \_

Historical: Valley Forge National Park, Yellow Springs

Shopping: King of Prussia Mall, Philadelphia Premium Outlets, Crate & Barrel, Village of Wayne

Dining: Maggiano's, Morton's, Sullivan's, Bahama Breeze, Creed's, Legal Seafood, Kildare's Irish Pub

Entertainment: Fox & Hound Billiard's, Champps Sports Bar, IMAX Movie Theatre, Dave & Buster's

Gardens: Longwood, Chanticleer, Winterthur

Wineries: Chaddsford, Clover Mill Farm, Crossing Vineyards, Twin Brook, Stargazers, J. Maki Winery



In an effort to help our environment, this brochure has been printed on 100% recycled paper.



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